



**Meeting of the Board of Representatives  
Tuesday, October 17, 2006  
4:15 p.m. CEC Central - Middlesex Room**

**Minutes**

**In Attendance:** Cathy Chester  
Phil Hicks  
Sharon Piwowarczyk  
Janet Ward  
Nancy Hindmarsh  
Nancy McWebb  
Joe Van Steinburg  
Judy Berkin  
Rob Kamphuis  
Kevin Noble

**Regrets:** Jason Rake  
Lisa Smith  
Fred Wideman  
Stacey Shoemaker

**1. Standing Items**

**a) Approval of Minutes, Additions to Agenda**

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Minutes were approved as presented. Motion to approve - Nancy McWebb, seconded by Phil Hicks. There were no additions to the agenda.

**b) Financials**

Nancy shared this year's proposed budget for everyone to review. Additional funds were added to this year's PD session. Accepted as presented.

**c) Recognition**

On behalf of AAPSP we will be sending a donation to a charity in the memory of Beth Strong's mother, Sheena.

d) **Mutual Concerns**

Cathy updated the group on items that had been discussed in the last Mutual Concerns meeting. The availability of PD funding for IA's was confirmed to be at the school level.

e) **Labour Turnover Report**

The labour turnover report was discussed and it was noted that there are four employees that have left AAPSP and had not been included on this report. This will be taken to the next Mutual Concerns meeting.

2. **Business Arising**

a) **Binders for New Reps**

An AAPSP binder was given to Judy Berkin as a new representative.

b) **PD Session**

Karen Button has offered a couple of books for us to use that guide you through holding a successful PD workshop. ETFO has invited Sharon and Cathy to attend their session in November to assist in preparing for ours.

c) **Social Committee Update**

Skating party - Reps were asked to e-mail their members regarding the cancellation of the skating portion of our Christmas party. Depending on the results we may only have the party with entertainment, food and gifts.

d) **GoodLife Group Plan**

Beth Strong and Pete Martin both like the GoodLife Plan and suggested that the Manager of Payroll Services be approached regarding the possibility of payroll deductions for the membership fee. The program will be offered to all non-union employees. Cathy will contact the Payroll Manager.

e) **PD Funding**

Janet supplied the group with information of an instance where one member asked permission and assistance for a PD Session and was denied. This will be taken back to Mutual Concerns.

**f) Website Update**

The website isn't current as of yet. Rob will be working on this as soon as he can.

**g) Archives**

\_\_\_\_\_ Nothing to report. Deferred to next meeting.

**3. New Business**

**a) New Member Welcome Package**

A brochure will be developed and made available for reps to give to new employees that are hired. It will contain information about our Association to give them some background on our purpose as well as what their fees go toward. Phil will ask Steve Slaney to create one for us.

**b) Newsletters**

Our first newsletter for this year will be shared via e-mail with the Brd. Of Reps. Feedback should go to Cathy. It will be posted to our website and will be mailed to retirees of our group. An e-mail request needs to be sent to HR requesting the release of names and addresses of the retirees.

**c) Communications**

It has been requested that a common e-mail be created to assist the Reps when asked to canvass their members. This will be developed and shared with each Rep as required.

Motion to adjourn by Nancy McWebb, seconded by Sharon.

Next meeting - 12:00 noon, CEC Central in the Elgin room. Lunch will be provided.

