Meeting of the Board of Representatives
Wednesday, November 15, 2006
12:00 p.m., Elgin Room

Minutes

In Attendance:
Cathy Chester, President
Phil Hicks, Past President
Nancy McWebb, Vice President
Sharon Piwowarczyk, Recording Secretary
Nancy Hindmarsh, Treasurer
Judy Berkin, Group A Representative
Lisa Smith, Group A Representative
Jason Rake, Group B Representative
Rob Kamphuis, Group C Representative
Stacey Shoemaker, Group C Representative
Joe Van Steinburg, Group D Representative
Kevin Noble, Group D Representative

Regrets:
Fred Wideman, Group B Representative
Janet Ward, Group E Representative

1. **Standing Items**

a) Approval of Minutes

Minutes were adjusted to remove the PD session reference in the budget and accepted. Motion to approve, Kevin, seconded by Stacey.

b) Recognition

Nothing to report.

c) Mutual Concerns

The next meeting is scheduled for November 21, 2006.

d) Labour Turnover Report

The report hasn't been received for the month of October. This will be taken to Mutual Concerns.

2. Business Arising

a) Binders for New Reps

Stacey received her AAPSP binder. All binders for new reps have been handed out.

b) Social Committee

Lisa will create an e-mail for reps to send to their group regarding information needed for the skating party and collecting personal information for gift buying. Joe has an e-mail prepared and will forward this to Lisa. Phil will contact the arena to arrange tickets for the skating portion. Judy will create the flyer advertising the Skating/Christmas Party to the membership. Sandi will co-ordinate the food, crafts and entertainment portion of the day to be held at South Secondary School. Carolyn Blewett will purchase the gifts for the children.

c) Website Update

No update at this time.

d) Archives

Deferred.

e) New Employee Brochure

Phil has met with Steve Slaney who has agreed to create a three fold brochure for us. The logo and a list of criteria will be sent to Steve to assist in the development.

f) December Meeting

Our December meeting will be held at the Kantana on December 19th if the date is available. Phil will confirm date, time and directions.

3. New Business

_____a) President's Breakfast

Cathy will be attending the President's Breakfast. The group was canvassed for issues to take forward. PD funding was suggested.

b) Membership Listing

Everyone assisted in identifying new members, members that have changed positions and terminated members. A new list will be distributed to the Reps. Temporary employees will be added.

Additions: Cheryl McKenzie will continue to be our representative for the Award of Distinction committee.

Motion to adjourn by Phil, seconded by Jason.