



**Meeting of the Board of Representatives  
Wednesday, November 15, 2011  
4:15 p.m. Erie Room**

## **MINUTES**

**Present: Mark Atkinson, Kevin Dartch, Bob Heacock, Michelle Helps, Phil Hicks, Jennifer King, Kevin Noble, Kelly Nuckowski, Sharon Piwowarczyk, Jason Rake, Mary Sakellis, Ayden Townsend, Joe Van Steinburg, Janet Ward**

**Regrets: Cathy Bear, Sunny Dai, Susan Van Aarsen**

**1. Standing Items**

**a. Approval of Minutes**

Motion to approve the minutes of 19 October 2011 with the addition of secretary to sign under section e.

Sharon Piwowarczyk/ Bob Heacock, approved

**b. Recognition**

Fruit Baskets have been sent to N. McWebb, F. Boffa, N. Limbrick, D. Masse. Card and cheque was sent to C. Burnett for birth of child.

**c. Mutual Concerns**

Mutual concerns meeting cancelled due to no items. Discussion on who attends these meetings. Two representatives from the executive should attend. In the past it has been the president and the secretary.

**d. Labour Turnover**

Four new AAPSP members. One AAPSP member has retired.

**e. Financial Report Update**

Bob Heacock presented a Financial Summary. \$98 in expenditures to date. The August 31 year end is presented at the annual general meeting. This is to be posted on the website as draft. The members will be notified when the minutes are sent to the members.

**f. Reports from Committees**

**Award of Distinction**

Award of Distinction is in May of each year. The committee will be meeting in early December to start the process for this years selection.

### Communications/Public Relations Committee

The committee will be meeting December 1<sup>st</sup>.

### Health and Safety Committee

No Report.

### United Way

No Report.

Negotiating Committee - AAPSP contract is up August 2012. Seven members are needed for the negotiating committee. Individual needed from each representative group.

### Education Week Committee

Education Week is the first week in May. H. B. Beal Secondary School is the host school for the "Education Week Kick Off". Beal is celebrating their 100 Anniversary. The theme being developed is regarding the heritage of Beal. The committee will be meeting again the first week of December.

### Social Committee

Steve Slaney, Wendy Allen, Jennifer King, Kelly Nuckowski and Janet Ward met to discuss potential social events for AAPSP members. The following events were discussed. More information to follow at the December meeting.

- Wine Tour / Shopping Niagara for May 5<sup>th</sup>
- Yuk Yuk's / Top of the Fair Races for January
- Tubing - February
- AGM entertainment - Murder Mystery

## **2. New Business**

- a. A new agenda format was presented to the committee for "Board of Representative" meetings. This format will be adapted at the next meeting.
- b. Attendance Program stats and averages have been distributed through managers and supervisors.
- c. Discussion on having an AAPSP brochure for members. This would be a communication tool to provide updates and committee reports to members. Distribution would be winter/spring editions.
- d. Negotiation timelines have not been established. More information will be provided at the December meeting.
- e. T4's are now available through the employee portal. Employees are to check off the "agree" box to receive their T4 electronically.

## **3. Adjournment**

Motion to adjourn 5:30 p.m.

Jennifer King/ Sharon Piwowarczyk, approved

Next Meeting - December 20<sup>th</sup> 5:00 p.m. Mykonos Restaurant